# Creating Teams through cloud design box

Login to cloud design box [Cloud Design Box (cdbadmin-prod.azurewebsites.net)](https://cdbadmin-prod.azurewebsites.net/home)

1. Select sitesA screenshot of a computer

   Description automatically generated
2. Select team siteA group of people looking at a computer

   Description automatically generated
3. Fill in the details for the team you wish to create. For team sites, fill in the form. You can define individuals as owner or members of the team. A screenshot of a computer

   Description automatically generated
4. Your own account will automatically appear in the owners list which can be removed if needed.
5. For external teams members these will need to be added after the team is created
6. Press save when this is done. Please note it will take a few minutes to create the team.